

DEFT Registration/Amendment Form (Direct debit request)



Macquarie Bank Limited ABN 46 008 583 542
AFSL 237502



DID YOU KNOW? You can skip this paper form and get started sooner by registering online!

Visit deft.com.au and select 'Register' to set up your payment schedule right away. You'll have the added convenience of being able to change or cancel your payment schedule at any time online, plus you'll be able to see your payment history.

This form is to request and authorise Macquarie Bank Limited (User ID 077380) ('Macquarie') to debit the card or bank account nominated by you with any amounts which Macquarie may debit or charge you on behalf of your Biller. This authorisation continues until you notify us in writing, or submit an instruction online to cancel this authority.

The Direct Debit Service Agreement is contained in section 6 of the DEFT Payer Product Disclosure Statement (PDS), which is at the end of this form and also available online at deft.com.au/pds. By submitting this form and establishing a direct debit authority you agree to the terms of the PDS.

All fields are mandatory unless indicated as optional. Please use BLACK INK to complete this form.

Send your completed form to one of the following:

Mail DEFT, Macquarie Bank Limited, GPO Box 4294, Sydney NSW 1164

Email business@macquarie.com **Fax** +61 2 8232 3926

1

Request type

Please select one:

- First time registration Amendment Cancel a payment schedule and/or close my account

2

My details

Email address (optional):

If you provide an email address, this will be your DEFT username which you can use to login to DEFT online and manage your payments.

Only if you provided an email address (optional): Yes, I'd like to receive product offers from Macquarie and its associates.

Note: If you have other Macquarie products, this won't change communications you receive from us about those products.

If you did not provide an email address, you won't receive product offers from us.

Full name:

Date of birth (DDMMYYYY):

Country of residence:

Contact phone number:

Mobile phone number:

Personal residential address
(PO Box is not acceptable):

Suburb/town:

State:

Postcode:

3

My biller – DEFT reference number

Your biller provides you with a DEFT reference number containing up to 20 digits for you to make payments to them. You can usually find it on the invoice, card or letter from your biller.

DEFT reference number

You can make payments over the phone to this biller by calling 1800 672 162. If you'd like this option, you need to choose a 6 digit numeric code. When you call to make a payment, you'll be prompted for this phone security code.

Phone Security Code (optional)

4

My payment method

Please complete the details of the bank account or card you would like to register. This is the bank account or card we will debit in order to make payments to your biller.

Payment method: Bank account Card

Bank account direct debit request details (provide details below)

Name of financial institution:

BSB:

Account number:

Account name:

Card direct debit request details (provide details below)

Card type: Visa MasterCard American Express Diners

Card number:

Cardholder name:

Expiry date:

5

Payment details


You can elect to set up a direct debit arrangement from your bank account or card in two ways:

- a) **Payer-initiated**, where you set the amount and frequency of payments, or
- b) **Biller-initiated**, where you give control to your Biller to determine what amounts are payable by you and when.

a) Payer-initiated

New Amendment

To set up a new payer-initiated payment schedule, or to amend an existing schedule, please complete the following details. Macquarie will not automatically know how much to debit you, so you must specify the payment amount for all recurring and future dated payments.

 You must have sufficient funds available in your bank account or on your card on the scheduled payment date(s), otherwise you may incur dishonour fees (see section 5 of the PDS for more details).

Payment frequency (select one): Once only Weekly Fortnightly Monthly Quarterly Annually

Payment schedule (select one): Until further notice (no end date)

Until this date (DDMMYYYY)*

After this number of payments

* The end date is inclusive. For example, if you set an end date that also falls on a payment date, your payment will be processed on that date.

First or next payment date:

(DDMMYYYY)

For a new payment schedule, specify the first payment date (or single payment date for a one off payment). For an amendment to an existing payment schedule, only provide a date if you want to change the schedule cycle - the date you provide will become the next payment schedule date and future payments will then recur from that date. Please set a date in the future, allowing time for this form to be sent, received and processed. We need to receive the completed form at least three business days prior to the scheduled date.

If we receive your form on or after your requested payment date we can:

- Make your payment on the next business day and resume recurring payment(s), if any, from the next scheduled date.
- Start your payment from the next scheduled date for your recurring payments.

Payment amount:

\$A


Fees or surcharges may apply to your payment(s) – see section 5 of the PDS for more details. Any fees will be charged in addition to your payment amount.

5 Payment details (continued)

b) Biller-initiated

To set up a new biller-initiated payment schedule, please complete the following details. Macquarie will collect amount(s) and at intervals as determined by your Biller.

Note: If you have previously set up a payer-initiated payment schedule and would like this biller-initiated schedule to replace it, then you also need to cancel the current payer-initiated schedule by completing section 6.

 You must have sufficient funds available in your bank account or on your card on the scheduled payment date(s), otherwise you may incur dishonour fees (see section 5 of the PDS for more details).

I/We authorise Macquarie to establish a biller-initiated direct debit payment schedule. Macquarie will debit my bank account or card with such amounts and at such frequencies as it is instructed by my Biller.

You can cancel this authority at any time by submitting this form to us and completing section 6, or by calling us on 1800 672 162.

Fees or surcharges may apply to your payment(s) – see section 5 of the PDS for more details.
Any fees will be charged **in addition to** your payment amount.

6 Payment details – cancellation

To cancel a payment schedule, please provide as many of the following details as you can:

Payment schedule ID (if known)

Next payment date (if known)

Frequency

Amount \$A

Start date (if known)

OR Do you wish to cancel the biller-initiated direct debit authority linked to your DEFT Reference Number?

Yes

Do you also want to deactivate your DEFT account?

This means we will close your DEFT account and if you wish to set up payment schedules again in the future, either to the same DEFT reference number or a new one, you will need to complete this form again in full.

Yes

No

7 Authority

By signing this, I:

- confirm I have read and accept the DEFT Payer Product Disclosure Statement (PDS)
- request and authorise Macquarie (User ID 077380) to debit my bank account or card with the amounts and at the frequency specified in this form, in accordance with the Direct Debit Service Agreement contained in section 6 of the PDS, and
- acknowledge that my details will be handled in accordance with the Privacy Statement contained in section 9 of the PDS.

Authorised signatory

Date (DDMMYYYY):

Full name:

Additional authoriser (optional)

You may choose to provide an additional authoriser if:

- you've provided details above for a joint or two-to-sign bank account, or
- you want to add an additional person who is authorised to make DEFT enquiries on your behalf when calling us.

Additional authoriser signature

Date (DDMMYYYY):

Full name:

Please return all relevant forms by mail to **DEFT, Macquarie Bank Limited, GPO Box 4294, Sydney NSW 1164**, or by email **business@macquarie.com**, or by fax **02 8232 3926**.